

Community Events Volunteer Role Description



Role Title: Community Events Volunteer

Location: Various locations across Nottingham

ROLE SUMMARY

We're looking for people who are friendly and great at dealing with people to help us with a variety of activities around Nottingham. This could mean signing people into an activity, doing bucket collections, being our Robin mascot, or marshalling participants around a course.

This opportunity would suit people who are looking for a flexible role that they can get involved in whenever it suits them. These activities can take place at the weekends, in the evenings or sometimes during the day.

As a Community Events Volunteer you will be the friendly face of the Charity, helping to raise awareness with the public and making our events run as smoothly as possible.

A few examples of what you could get involved in:

QMC abseil help with setting up the event, moving equipment and signposting people to the registration area.

Italian School Christmas Fair: collect entry fees, set up a stall to give out information and sell Christmas Cards

Charity Ball: engage with attendees of the ball, providing information and doing a raffle.

Nottingham Panthers games: Attend one of the games to help us raffle off a Panthers Jersey and encourage people to sign up to our newsletter or make a donation.

Breakfast with Santa: help us get everything ready for our special visitor, serve refreshments and help with activities.

Robin Hood Half Marathon: Marshal along the route, help set up the registration area, give out medals and take photos.

All the things we do help towards raising around £4million per year which goes towards improving patient care at Nottingham's Hospitals. We fund medical research, purchase state-of-the-art equipment, invest in staff development and improve facilities for patients and their families.

SKILLS AND EXPERIENCE

Previous experience is not necessary as full training will be provided; however, this role would suit people that are:

- Friendly and approachable
- Great at dealing with people in a polite and respectful manner
- Team players
- Able to follow instructions
- Passionate about supporting their local hospital and community

WHAT THIS OPPORTUNITY OFFERS YOU

- Flexibility to choose which activities you can attend throughout the year.
- Evening, weekend and weekday opportunities to fit around your schedule
- A fantastic way to meet lots of different people and get out and about in your community
- Valuable experience for your CV
- An opportunity to make a difference to our hospitals by being part of the Charity

HOW WE WILL SUPPORT YOU

We will support you with:

- Full induction to our organisation
- Relevant training for the role
- Charity branded clothing
- One to one support and regular catch ups with the Volunteer Development Manager
- Out of pocket expenses in line with our policy
- Award certificates for number of hours completed.

WHEN IS THIS OPPORTUNITY AVAILABLE?

As and when throughout the year. You will be contacted regularly with a list of things to get involved in and then you let us know if you are available. The choice is yours.

A lot of the bigger events are at weekends, and some might last all day.

HOW TO GET INVOLVED

For an informal chat or further information, please contact

Deb Morton, Volunteer Development Manager

email: hello@nottinghamhospitalscharity.org.uk

telephone: 0115 9627905

mobile: 07812 279993

website: www.nottinghamhospitalscharity.org.uk

Please note: Volunteers who are under 18 will need to be with a parent or guardian for some activities.